



Artful Memories Studio

Privacy Policy

This website and business is run by Megan of Artful Memories Studio. I take your privacy very seriously; therefore, I urge you to read this policy very carefully as it contains important information about:

- The personal information I collect from you.
- What I do with your information
- Who your information may be shared with

Who I am:

I, Megan, of Artful Memories Studio am the data controller. I determine the purposes for which and the manner in which any personal data are, or are to be, processed.

What information I collect:

I may collect personal information from you that you provide me, such as

- Your name, address, and email address
- Your animal/pet's name, breed, and photographs

When I collect this information:

I collect personal information through my website and social media platforms when:

- Booking a commissioned drawing
- Purchasing an original or other merchandise

Personal information you provide about third parties:

If you provide me with information about another person, you confirm that the other person has appointed you to act on their behalf and agreed that you:

- Shall consent on their behalf to the processing of their personal data.
- Shall receive any data protection notices on their behalf.
- Shall consent on their behalf to the transfer of their personal data abroad (if applicable).

How I use the information I collect:

I collect information about my customers for the following reasons.

- To process orders
- For accounting and tax purposes

Who your information may be shared with:

I may share some or all your information with:

- Law enforcement agencies in connection with any investigation to help prevent unlawful activity.
- Tax officials in the event of a HMRC investigation

Keeping your information secure

I use technological and organisation measures, including password protected digital storage, to keep your information secure.

While I will use all reasonable efforts to secure your personal data, in using Artful Memories Studios website and other online social media, you acknowledge that the use of the internet is not entirely secure and for this reason I cannot guarantee the security or integrity of any personal data that are transferred from you or to you via the internet.

Your Rights:

You have the right to request a copy of your information at any time.

You can request a copy of your information which I hold (this is known as a subject access request).

If you would like a copy of it, please:

- Email me using the contact details below.
- Provide proof of your identity and address (a copy of your driving license or passport and a recent utility or credit card bill)
- Let me know the information you want a copy of

You have the right to correct any mistakes in your information or have your information erased.

If you would like to do this, please:

- Contact me using the contact details below.
- Let me know the information that is incorrect and what it should be replaced with, or
- Let me know that you want your information removed.

Changes to the privacy policy:

- I may change this privacy policy from time to time. You should check this policy occasionally to ensure you are aware of the most recent version that will apply each time you access this website.

Contact Details:

- Please contact me if you have any questions or queries regarding this privacy policy or your rights - artfulmems@gmail.com